

## PRIVATE LESSON FEE AND HOLIDAY SCHEDULE 2018/19

Please note: If a student finds it necessary to cancel a scheduled lesson the procedures below must be followed. These policies are in place to retain the excellence in music education that our school provides. As a courtesy, we strive to make up cancelled lessons as per our policies below, but it should be understood that WE CAN NOT GUARANTEE to do so. Sometimes it is impossible due to the large quantity of students who attend this school and the overwhelming number of students who cancel on a daily basis. YOUR teacher is the only one who will do your make up because your teacher has been paid whether you show up for your lesson or not. Our teachers are professional musicians and teach as part of their livelihood. These policies are built on the premise that whether a student shows up for a lesson or not, our teachers need to be paid for their time; and the school can not afford to pay the teacher twice for a lesson that a student has only paid once for. Respect for these policies show respect for our dedicated musicians/educators. Please note the following: 1) We will only **attempt** to find a make up times for 2 missed lessons, per student, per term. 2) We will **not** make up same day cancellations or no shows. 3) We require a minimum of 24 hours notice of cancellation and if there is a make up time available the student will be notified by telephone. Only under extreme circumstances will Addison cancel your lesson. If a teacher can not make a scheduled lesson, he/she will provide a substitute. In order to maintain our LOW tuition costs, we take all payments by Interac, cash or Cheque. However, please be aware that all NSF cheques will be charged a \$25 fee. Please write all dates below on your calendars. A non refundable deposit is required to save your space if holding it for more than ONE week. This deposit will be subtracted from your full term fee invoice. A registration form must be signed before lessons are given indicating that the student understands and agrees to our cancellation and make up policies.

**Pre-reg for September:** Students who register before August are required to leave full payment but can pay half at registration & leave a post dated chq for the balance dated for the return date in Sept. After July 31st if a student drops their Sept spot, a \$100 (non refundable deposit) will be deducted from your refund. After August 31 There are NO REFUNDS as we have been holding your spot all summer & turning away many students from your spot. After Aug 1 full payment is required. (Our staff is overwhelmed in September and by following these guidelines you are helping admin staff to focus on customer service and scheduling issues rather than accounts receivable. for over

**TERM 1** All term fees must be received before your first lesson or your time slot may be given away  
(See Pre-reg emails for early registration)

### Monday Students:

Monday September 10th, 2018 to January 28th, 2019  
Holidays: October 8 (Thanksgiving),  
December 23 - January 6 inclusive (Christmas)  
Length and Fee: 18 weeks, \$450.00

### Tuesday, Wednesday, Thursday, Friday & Saturday

Tuesday, September 4th, 2018 to Saturday, February 2nd, 2019  
Holidays: December 23 - January 6 inclusive (Christmas)  
Length and Fee: 20 weeks, \$500.00

**TERM 2:** All term fees must be received ON OR BEFORE the due date or your time slot may be given away

### Monday Students:

February 4th, 2019 to June 24th, 2019  
Holidays: Feb 18 (Family Day), March 11- 17 (Spring Break),  
April 22 (Easter Monday), May 20 (Victoria Day)  
Length and Fee: 17 weeks, \$425.00  
Fee due date: Full tuition due ON OR BEFORE the week  
preceding your term 2 first lesson

### Tuesday, Wednesday, Thursday Students:

Tuesday, February 5, 2019 to June 27th, 2019  
Holidays: March 11-17 (Spring Break)  
Length and Fee: 20 weeks, \$500.00  
Fee due date: Full tuition due ON OR BEFORE the week preceding your  
term 2 first lesson

### Friday Students:

Friday, February 8, 2019 to June 28th, 2019  
Holidays: March 11-17 (Spring Break), April 19 (Good Friday)  
Length and Fee: 19 Weeks, \$475.00  
Fee due date: Full tuition due ON OR BEFORE the week  
preceding your term 2 first lesson

### Saturday Students:

Saturday, February 9th, 2019 to June 29th, 2019  
Holidays: March 11-17(Spring Break),  
Length and Fee: 20 Weeks, \$500.00  
Fee due date: Full tuition due ON OR BEFORE the week preceding your  
term 2 first lesson

**Recitals:** There will be a recital in December and one in June, please watch for posted videos on screens for dates & times.

**Summer Term:** July & August Private lessons will be available only on Tuesdays and Wednesdays

**Summer Music Camps:** Available for approx 4-9 years old in July & August. Registration starts March or April. Sign up early to avoid disappointment.

**Fall pre-registration:** Existing clients have the first opportunity to choose time slots for the following school year.

Please watch for posted videos. (Fall pre-registration will begin in May for existing clients). Letters DO

NOT go out regarding recitals and planned events. See our calendar at [www.musicisfun.ca](http://www.musicisfun.ca)

**Snow Days:** We rarely close for snow days but in extreme circumstances please check our voicemail after noon the day of and/or our calendar page on our website.

Addison Music Learning Centre, 481 North Service Rd W, A7, Oakville, Ontario, L6M 2V6 905-825-8668 MusicIsFun.ca